



# PONTARDDULAIS COMPREHENSIVE SCHOOL

## Mathematics Teacher

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## Contact Details:

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# Headteacher's Welcome

Dear Candidate,

It is my privilege to welcome you to Pontarddulais Comprehensive School. I hope you find this pack a useful guide to giving you a thorough understanding of our close-knit school community.

Pontarddulais is focused on maximising our pupils' potential. We believe that striving towards excellence can only be achieved when pupils, parents and staff work in harmony. I am convinced that we all share the same aspirations for our young people – to be happy, safe and successful. The exceptional pupil results illustrate the school's determination to constantly improve standards of attainment for every child.

Outstanding pupil performance is achieved through providing a high-quality range of teaching and learning opportunities. Those learning opportunities also impact directly on pupils' achievements, which are celebrated through charity work, school productions, sport, drama and musical events.

The school is justifiably proud of its reputation for the care we provide, both in terms of welfare and educational provision. We work on the premise that each pupil is entitled to the highest quality educational experience that we can provide.

Please do not hesitate to contact us should you require further information or wish to visit the school.

Yours faithfully,



Headteacher – Mr. G. Rees

## School Context

Pontarddulais Comprehensive School is an English medium 11-16 mixed school in the City and County of Swansea. There are currently 867 pupils on roll. The School was opened in 1982, with a Specialist Teaching Facility added in 2007 for up to 10 pupils with profound and multiple learning disabilities. It serves a large catchment area that includes Llangyfelach, Pengelli, Pontarddulais, Pontlliw and Penllergaer primary schools. Our pupils are drawn from a widely dispersed catchment area including urban areas, small villages and hill farms. A significant demand for places outside the designated catchment confirms the popularity of the school.

Our School has sustained a record of excellent performance in pupil outcomes over several years. The School received a hugely positive Estyn inspection in February 2024. It was noted that "Pontarddulais Comprehensive School is a dynamic and inclusive school where pupils, regardless of background or ability, thrive academically, socially, and emotionally.

To ensure the absolute best provision we carefully plan high-level professional learning for all staff. This continues to allow staff to progress successfully in their careers, as well as contribute to outstanding pupil outcomes.

We place great value on our partnerships with parents and carers. We believe that pupils' success is founded on forging positive relationships through mutual respect, and excellent teaching and learning experiences.

## Vacancy and method of application

**Role:** Mathematics Teacher

**Required:** September 2024

**Grade:** MPG/UPS

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We have an opportunity to appoint a temporary full-time teacher of Maths to cover maternity leave.

Governors are seeking an enthusiastic and well qualified colleague with the ability to teach Maths across the age and ability range.

A detailed job description and person specification is available with the application pack.

Further particulars and application forms are available from the School or directly from the school website: <https://pontcomp.co.uk/vacancies/>

Please email your application form to: [evansm701@hwbcymru.net](mailto:evansm701@hwbcymru.net)

***The post is subject to an Enhanced Disclosure from the Disclosure and Barring Service.***

***Within Swansea Council there is a "Safeguarding is Everybody's Business" principle, and this applies to all Swansea Council employees, elected members, volunteers and contractors. Further details can be found at <https://www.swansea.gov.uk/corporatesafeguarding>***

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**Closing Date:** 19 April 2024 2.00 pm

**Shortlisting:** 22 April 2024

**Interviews:** 1 May 2024

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# Job Description

## Mathematics Teacher

**CONTRACT DETAILS** Salary Scale MPS/UPS

**LINE MANAGER** Area Coordinator Maths

### **JOB PURPOSE**

To support the pupils within assigned classes to providing high quality teaching to raise pupil achievement and provide the appropriate support to pupils and staff to ensure provision within the school is of the highest standard.

### **RESPONSIBILITIES**

#### **As a classroom teacher**

- To undertake any and all duties as laid out in the School Teachers Pay and Conditions Document and meet the professional Standards for Practising Teachers (Wales);
- To plan and prepare lessons, schemes of work and assessment materials;
- To teach, according to their educational needs, pupils assigned to allocated classes, teaching literacy and numeracy skills as appropriate;
- To control and oversee the storage of books and other resources required for class usage;
- To ensure positive behaviour management in accordance with agreed school policies, including the administration of rewards;
- To set homework in accordance with agreed whole school and departmental policies;
- To monitor and assess pupil performance so that targets can be set for individual pupil improvement, including IEPs and to contribute towards whole school progress tracking, supporting any identified pupils who are underachieving;
- To report to parents in accordance with the whole school policy;
- To take registers for each lesson;
- To contribute to departmental meetings, discussions and management systems necessary to coordinate the work of the department and integrate this into the work of the whole school; and
- To participate in the Performance Management Review cycle as per the school policy.

#### **As a form tutor.**

- To take the register each morning session and lead the daily act of worship;
- To monitor pupils` attendance and conduct and liaise with Progress managers; Attendance Officer and TAC coordinator;
- To provide general support and guidance to pupils and monitor performance in accordance with the school`s policies;
- To check pupils` Planners regularly and alert parents and the Progress manager if problems arise;
- To monitor the behaviour and uniform of pupils in the Form and liaise with the Progress manager if there are persistent problems;

- To liaise with parents regarding issues as they arise also to liaise with parents where appropriate regarding pupils' social and academic progress;
- To participate in Year group Meetings and Parents' Evenings as required;
- To complete pupil reports in accordance with the school's policy on Assessment and Reporting;
- To deliver and contribute to the planning of PSE lessons as part of published scheme of work; and
- To show a clear commitment to own professional development.

#### **Other**

- To undertake any other duties, commensurate with the grade, as requested by the Headteacher.

Employment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS). Pontarddulais Comprehensive School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We welcome applications from all sections of the community irrespective of race, gender, sexual orientation, disability, religion or age.

## Person Specification

	Essential	Desirable
Qualifications	<p>Qualified Teacher Status.</p> <p>Relevant good honours degree.</p>	
Experience	<p>Experience (as teacher/trainee) in a comprehensive school</p> <p>Experience of teaching a variety of pupils across a range of key stages.</p>	<p>Form tutor</p> <p>Relevant experience outside education</p> <p>GCSE Examiner</p>
Knowledge	<p>Up to date subject and curriculum knowledge, including the LNF and changes to the KS4 qualifications.</p>	<p>Digital competency within mathematics.</p>
Skills and Abilities	<p>Excellent and innovative classroom practitioner with good AfL practice.</p> <p>Ability to inspire and engage pupils.</p> <p>Evidence of having kept abreast with developments in teaching and learning in mathematics.</p> <p>Competent in the use of ICT to enhance the learning experience of pupils.</p>	<p>The ability to use data to effectively track and inform teacher planning.</p>
Personal Attributes	<p>Enjoy working with young people and have enthusiasm for teaching and learning.</p> <p>Commitment to providing pupils with a first-class education.</p> <p>The ability to build good relationships with students and colleagues.</p> <p>Willingness to learn and ask for support.</p> <p>Capacity to work hard under pressure and to possess a sense of humour.</p>	<p>Commitment to the wider life of the school.</p> <p>Ambition to progress further in the profession.</p> <p>Interest in professional wider learning.</p>





## OUR VISION

Through inclusion, respect and resilience we will become better people and successful lifelong learners.

## MISSION STATEMENT

In partnership with our wider community, we strive to provide the environment and opportunities to maximise the progress of all our pupils.

## MOTTO

Learn to live... live to learn.