



**PONTARDDULAIS COMPREHENSIVE SCHOOL**  
**YSGOL GYFUN PONTARDDULAIS**



## **Annual Report to Parents/Carers**

**2022/ 2023**

Mr. G. Rees  
Headteacher

Mrs. S. Bradshaw  
Chair of Governors

**Learn to live...**  
live to learn

**Byw I ddysgu...**  
dysgu byw



PONTARDDULAI COMPREHENSIVE SCHOOL  
YSGOL GYFUN PONTARDDULAI

**PONTARDDULAI COMPREHENSIVE SCHOOL**

**YSGOL GYFUN PONTARDDULAI**

**CAECERRIG ROAD  
PONTARDDULAI  
SWANSEA  
SA4 8PD**

**FFON/TEL: 01792 884556**

**PRIFATHRO / HEADTEACHER – MR. G. REES**



### Chair of Governors Address to Parents / Carers

Pontarddulais Comprehensive School continues to grow with currently 866 pupils on our school roll. With your support, their experience at Pontarddulais will be stimulating and rewarding, providing them with the knowledge and abilities needed for future success. The school fosters academic excellence while also nurturing well-rounded individuals through a range of extracurricular opportunities. Clubs such as craft, dance and coding have been added to the opportunities pupils can now enjoy at Pontarddulais. A full timetable can be accessed on the school's website.

We are very proud of our pupils at key stage 4. In 2023, our outgoing Year 11 pupils performed well above modelled outcomes with 33% of pupils achieving 5 or more A\*-A grades or equivalent, and 87% of pupils achieving 5 or more C-A\* grades. As our educational program evolves, there has been significant improvements in the vocational courses available. This ensures a diverse and well-rounded array of choices, allowing every pupil to pursue their preferred key stage 4 pathway. The table on the next page shows how well pupils have achieved. 2023 has seen the return of comparison of key performance measures, which highlights how strongly the school has recovered since the pandemic.

At the end of key stage 3 (Year 9) 96% of pupils achieved a level 5 or above in English, 96% achieved a level 5 or above in maths, and 93% achieved a level 5 or above in science.

It is pleasing to report that during the academic year 2022/23 attendance levels have risen and are well above modelled expectations with the school having the second highest attendance in Swansea secondary schools. Attendance levels continue to rise for the Autumn Term 2023 with latest figures showing the school's attendance being 93.6%, which is now the highest in Swansea secondary schools. I recognise the support and commitment from parents/carers who continually support the school, and their child, through maintaining high levels of attendance. Regular attendance is fundamental to academic progress for all pupils. A small number of pupils are occasionally absent due to family holidays, we ask parents to arrange their holidays during the school holidays.

On behalf of the Governors, I would like to congratulate the pupils and staff as well as parents on the achievements this year.

Yours faithfully,

Mrs. Sue Bradshaw  
Chair of the Governing Body



# PONTARDDULAIS COMPREHENSIVE SCHOOL

## YSGOL GYFUN PONTARDDULAIS

### GCSE and equivalent pupil outcomes

Congratulations to the outgoing Year 11 on an excellent set of results. Below is a table that outlines the success of our pupils last year.

Performance measure	%	Points	Modelled expectation differential	Position in family( 10 similar schools in our family)
Capped 9 Points Score		397	+25 points	1 <sup>st</sup>
5+ A*-A or equivalent	33		+12.7%	2 <sup>nd</sup>
Level 2 Welsh Baccalaureate Skills Challenge Cert	93	44	+8.2 points	1 <sup>st</sup>
Best Literacy	76	42	+0.3	3 <sup>rd</sup>
Best Numeracy	73	41	+2.6	2 <sup>nd</sup>
Best Science	71	41	+1.5	3 <sup>rd</sup>

Grade	Points
A*	58
A	52
B	46
C	40
D	34
E	28
F	22
G	16
U	0



### Key Stage 3 Outcomes

Year 9 pupils also gained excellent outcomes at the end of key stage 3:

Indicator	L5+	L6+	L7+
CSI (Core Subject Indicator)	93%		
English	96%	65%	29%
Mathematics	96%	71%	32%
Science	94%	62%	26%

### Attendance

This year we have 866 pupils on our school roll. As stated in my opening address, attendance figures for 2022/23 were well above modelled expectations with the school having the second highest attendance in Swansea secondary schools and the family of schools (a group of similar schools). Attendance levels continue to rise for the Autumn Term 2023 with latest figures showing the school's attendance being 93.6%, which is now the highest in Swansea secondary schools. However, we recognise that attendance is still a national concern and as a school we are still below pre-pandemic attendance rates, we shall continue to aspire towards our target of 95% attendance.

### School Development Planning

The priorities for the School Development Plan for 2023/2024 are:

- A. Pupil Outcomes
- B. Pupils' Skills
- C. Teaching, Learning and Assessment
- D. Inclusion and ALN
- E. Care, Support and Guidance
- F. School Community and Resources

All strategies underpinning these six priorities are monitored (using RAG rating) by being allocated to one of the four sub-committees on a termly basis. Designated staff from the school's Headship Team update governors through a verbal overview.



### School Policies

The school continues to develop and update policies that are appropriate to current practice and which reflect national and local priorities. Our website includes a section on policies that allows you to read many of these in detail. In particular, I would direct you to the policies regarding Safeguarding/Child Protection, Health & Safety, as well as our Positive Behaviour Policy and the Strategic Equality Plan.

The table below sets out the programme of policy review conducted by the Governing Body.

### Statutory/Non-Statutory Policies

Policy/Document Name	Person Responsible	Last Review Date	Next Review Date	Last Review Date	Next Review Date	Last Review Date	Next Review Date
Administration of Medicine	LL			2021	2024		
Admissions	RT					2023	2024
ALN Bill	RH						
Anti-Bullying	RT					2021	2024
Anti-Smoking	RT					2021	2024
ARR	AO	2023	2026				
Attendance Policy	RT					2021	2024
Bilingualism Policy	DL/RB			2021	2024		
Charging & Remissions	DJ					2022	2025
Child Protection & Safeguarding Policy Appendix - Gower College	RT	2023	2024				
Complaints	AO/DJ			2023	2026		
CPD	AO	2020	2024				
Curriculum & Teaching	AO/DL	2021	2024				
Data Protection	DJ	2020	2024				
Driving at Work Policy	DJ					2022	2025
Equal Opportunities	DJ	2021	2024				
Exams Policy	NO/AO					2022	2025
Exclusion Policy	RT			2021	2024		
Food & Fitness Policy	RT			2022	2025		
Grievance	DJ	2021	2024				
Harassment for School Based Staff	DJ	2021	2024				
Health Care Needs	RT					2022	2025
Health & Safety Policy i) Accident & Incident Reporting Procedure	DJ	2021	2024				
Home School Agreement	AO			2022	2025		
ICT Policy for Staff	DL	2023	2026				



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## YSGOL GYFUN PONTARDDULAIS

ICT E-Safety for Pupils	DL			2021	2024		
Intimate Care Policy	BR/RT					2022	2025
Literacy Policy	HO/DL					2022	2025
Lock Down Procedures and Policy	DJ			2022	2025		
Management of Absence for all School Based Staff	DJ			2022	2025		
Management of Violence & Aggression at Work	DJ			2022	2025		
MAAT	DL					2021	2024
Numeracy Policy	RR/DL					2022	2025
Performance Management	GR					2023	2026
Persistent Complaints / Harassment Policy	GR	2021	2024				
Physical Intervention Policy	RT	2023	2024				
Positive Behaviour Policy <i>New template for LA</i>	RT			2023	2024		
Race/Minority Ethnic Equality Policy	RT	2021	2024				
Redundancy Policy	DJ			2021	2024		
RSE Policy	CM			2022	2023		
Self Harm Policy	RT			2021	2024		
Sex Education	RT			2021	2024		
Staff Disciplinary Policy	GR/DJ			2022	2025		
Strategic Equality Plan / Disability Policies	GR/DJ					2021	2024
Substance Misuse	RT					2021	2024
Tackling Extremism & Radicalisation	RT	2021	2024				
Teachers Pay Policy	DJ			2023	2024		
Toilet Policy	DJ					2023	2026
Transition Plan	GR/RT	2020	2024				
Uniform/Appearance Policy	RT					2023	2026
Whistleblowing Policy	DJ	2021	2024				



# PONTARDDULAIS COMPREHENSIVE SCHOOL

## YSGOL GYFUN PONTARDDULAIS

Non-Statutory Document	Person Responsible	Last Review Date	Next Review Date	Last Review Date	Next Review Date	Last Review Date	Next Review Date
		Autumn		Spring		Summer	
Freedom of Information Publication Scheme	DJ					2021	2024
Governors Allowances	DJ					2022	2025
Governors Annual Report to Parents <i>(website: under Governors)</i>	Headship Team	2023	2024				
Register of Business Interest of Headteacher and Governor	DJ	2023	2024				
SDP <i>(website: under policies &amp; documents)</i>	GR	2023	2024				
School Prospectus <i>(website: under Prospectus)</i>	GR	2022	2025				
Self-Evaluation Report	RLT					2022	2025
Terms of Reference	DJ	2023	2024				





### **Site Security**

We use an electronic signing in/out system where parents/carers, contractors and any other visitors are provided with an identity badge that must be worn during the visit. This enables us to determine who is on site at any given point in time and used in the event of fire evacuation.

We continue to update and enhance our CCTV system that now covers all ICT rooms and the Humanities Block. Many of our fire doors have been replaced as part of a rolling programme.

In recent years the site has been made more secure with the addition of security fencing which encloses the public entrance to the school and has been extended around Ty Dysgu and neighbouring property. Pupils have been informed of the safeguarding reasons for the security measures in assembly and during registration.

In the interests of safety, we ask that parents do not park in the school car park, or bus bay at 8.15-8.45 a.m. and between 2.30-3.20 p.m.

### **Additional Learning Needs Provision (ALN)**

The school's Additional Learning Needs Co-ordinator (ALNCo), works closely with Mrs. Jan Cowley to lead a team of teaching assistants (TAs) to support pupils with additional learning needs. Under the current system, there are approximately 18% of pupils on the ALN register, 6 of whom are educated in our Specialist Teaching Facility (STF). The school prides itself on ensuring that all pupils with additional learning needs are appropriately included within the life of the school and provides an extensive range of support for these pupils including a breakfast club, small group support and lunch/after-school activities.

This ALN bill has included the introduction of Individual Development Plans (IDPs) and in order to ensure that pupils continue to be effectively catered for under this new system, the school has worked tirelessly to set up interventions that address all of our pupils' needs, whilst also being accessible to anyone who may require them. To achieve this TAs within the school have taken ownership over interventions that cover needs from literacy and numeracy support to speech and language difficulties to social and mental health issues. Sally Gilbert, assistant ALNCo, works closely with the ALNCo, has also produced documentation outlining all these interventions to ensure that parents and teachers understand the purpose and benefits of each of them. There has also been a focus on producing detailed One Page Profiles for many pupils within school, so teachers are all aware of their individual strengths and needs within the classroom. This will help to ensure that each and every class is as inclusive as possible. More information on the school's ALN provision can be found here: <https://pontcomp.co.uk/aln/>

Pupils with profound and multiple learning disabilities (PMLD), who attend the school's Specialist Teaching Facility (STF) benefit from planned inclusive activities that meet their needs and the provision for the pupils' education has always been outstanding. Links between the mainstream school and the STF facility are strong allowing pupils from the STF to access provision from the mainstream school. Some of our autistic pupils are encouraged to access



the sensory room as a self-regulating strategy. This added facility means that the inclusive nature of our school has continued to flourish.

### **Welsh Language provision**

The vast majority of pupils sit the full course GCSE Welsh Second Language. For 2023, 88% of pupils who sat GCSE Welsh achieved an A\*-C grade, 44% achieved an A\*-A grade and the Average Points Score for all pupils studying Welsh was 47 points (meaning an average pupil's grade was between an A and a B grade). This is the best set of Welsh 2<sup>nd</sup> language GCSE results across all Swansea secondary schools for 2023. A very small number of pupils follow the Entry Pathways Award and the Prince's Trust Personal Development and Teamwork course. Using Welsh across the curriculum is encouraged, for example by pupils and staff using common phrases in lessons and around the school. This practice is now coordinated successfully by Kate Matthews (Cymraeg Coordinator), plans are in place to further develop this work that includes some educational trips for pupils, an Eisteddfod in March and further promoting the use across the school. The school will now be applying for Siarter Iaith awards.

### **Curriculum Organisation of the School**

An overview of the school curriculum is shared with parents at key dates. For example, parents are given a presentation about the curriculum at Key Stage 3 in the Year 6 parents' evening held at Pontarddulais Comprehensive in the Autumn Term.

In Years 7, 8 and 9 pupils are following a new curriculum that has been planned in line with the curriculum reform in Wales. Pupils are taught in areas of learning and experience underpinned by the four core purposes and cross-curricular skills: literacy, numeracy, digital competence and bilingualism.

Parents are invited to attend an Options Evening, when their child is in Year 9, and all parents are supplied with an Options Booklet to support the process of choosing subjects for studying from Year 10. The school operates an open options system. This means that pupils can opt for any 3 subjects from the foundation subjects on offer. All pupils follow the core subjects of English, Maths and Science. All pupils in Key Stage 4 study the Welsh Bacallaureate, and GCSE RE or Equality and Diversity within their RE lessons.

During the Autumn Term an Information Evening is used to give parents more detail, virtual recordings can be found here: <https://pontcomp.co.uk/year-10-information-evening/> , this webpage also contains an information booklet for all subjects.



### **Networks of Professional Practice PLCs**

- Core cluster curriculum construction is a current priority where colleagues from across our cluster schools are continuing to develop a common curriculum to create a continuum of learning from primary to secondary school.
- Behaviour working party focusing on the school's positive behaviour policy.
- Assessment, Reporting and Recording (ARR) working party, improving the consistency and quality of assessment across the school.
- Aspiring Senior Leaders' Development Programme.
- New and Aspiring Middle Leaders' Development Programme.
- School-to-School support in self-evaluation.
- Regional subject network meetings.
- SCCASH (Swansea City and County Association of Secondary Headteachers).

### **Charitable Activities**

Please click on the link below for money collected for charities:

<https://pontcomp.co.uk/charitable-donations/>

### **Healthy Eating**

The school has a Food and Fitness policy which aims to improve the health of the school community by teaching pupils to establish and maintain life-long healthy and environmentally sustainable eating habits. The school promotes the health and well-being of all pupils.

The curriculum supports Healthy Eating in subjects including Health and Wellbeing, Science, Food and Nutrition, Physical Education and Personal and Social Education (PSE). There is a wide and varied sporting extra-curricular programme which supports lifelong learning of healthy lifestyles.

### **Toilet Facilities**

The toilet facilities are cleaned daily and maintained by the site superintendents who follow a programme of maintenance and repair. The toilets are refurbished in-house on a rolling programme but complete renewal would be dependent on capital investment from the Local Authority.

### **Sporting news and extra-curricular activities**

Sporting fixtures and results can be found here: <https://pontcomp.co.uk/sporting-results/>



### **Extra-curricular Timetable**

The school are pleased to report that extra-curricular activities are flourishing. Please click on the link below for the latest schedule. <https://pontcomp.co.uk/extra-curricular-timetable/>

There is a high uptake for the Duke of Edinburgh Award, which continues to allow pupils to develop skills and experiences that they will benefit from for the rest of their lives.



# PONTARDDULAIS COMPREHENSIVE SCHOOL

## YSGOL GYFUN PONTARDDULAIS

### Financial Statement

<b>SCHOOL:</b>	Pontarddulais Comp		
<b>STATEMENT OF ACTUAL EXPENDITURE 2022/23 FINANCIAL YEAR</b>			
	<b>Delegated Expenditure</b>	<b>Non-Delegated Expenditure</b>	<b>Total Net Expenditure</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Teachers Salaries	3,133,204	28,644	3,161,848
Salaries	1,324,375	99,011	1,423,386
Other Employee Costs	-1,856	5,386	3,530
Premises	360,198		360,198
Transport	10,471	404,291	414,762
Supplies & Services	904,612		904,612
Recharges	98,548	637	99,184
<b>Gross Expenditure</b>	<b>5,829,552</b>	<b>537,968</b>	<b>6,367,520</b>
Grant Income	-444,564		-444,564
Other Income	-526,690	-10,056	-536,746
<b>Gross Income</b>	<b>-971,254</b>	<b>-10,056</b>	<b>-981,310</b>
<b>Net Expenditure</b>	<b>4,858,298</b>	<b>527,912</b>	<b>5,386,210</b>
<b>RESERVES:</b>		<b>£</b>	
FINAL FORMULA ALLOCATION:		4,606,320	
TOTAL NET EXPENDITURE:		4,858,298	
<b>TRANSFER TO / (FROM) RESERVES:</b>		<b>-251,978</b>	
OPENING BALANCE ON RESERVES 01/04/22		502,324	
<b>CLOSING BALANCE ON RESERVES: 31/03/23</b>		<b>250,345</b>	



### SUB COMMITTEE STRUCTURE

#### AUTUMN TERM 2023

STANDARDS SUB COMMITTEE (NS)	CURRICULUM SUB COMMITTEE (NS)	PERSONNEL & RESOURCES SUB COMMITTEE (NS)	WELLBEING SUB COMMITTEE (NS)	APPOINTMENTS PANEL (NS)	SCHOOL COMPLAINTS COMMITTEE (S)	PUPILS DISCIPLINARY & EXCLUSIONS PANEL (S)
L. James (Chair) D. Hines (Vice Chair) I. Altman C. Wade A. Gleeson Cllr. P. Downing J. Harris D. Bawden  Pupil Governors H. Williams D. Squire I. McNeill F. Evans S. Llewellyn  G. Rees A. Owens/R. Thomas	I. Altman (Chair) D. Hines (Vice Chair) J. Evans Vacancy D. Lewis C. Wade J. Harris A. Gleeson D. Bawden  Pupil Governors H. Williams D. Squire I. McNeill F. Evans S. Llewellyn  G. Rees D. Lewis/A. Owens	Cllr. P. Downing (Chair) L. James (Vice Chair) A. Harden J. Harris Cllr. W. Fitzgerald S. Bradshaw S. Francis A. Wallis  G. Rees D. Jenkins	A. Wallis (Chair) S. Bradshaw (Vice Chair) Cllr. W. Fitzgerald A. Harden R. Appleyard M. Evans Vacancy S. Francis  Pupil Governors H. Williams D. Squire I. McNeill F. Evans S. Llewellyn  G. Rees C. Mitchell/R. Thomas	Chair Vice Chair + 2 Governors on rotation        G. Rees + Appropriate Senior Management	Cllr. P. Downing A. Wallis L. James S. Francis S. Bradshaw     Appropriate Senior Management	L. James J. Harris S. Francis Reserve R. Appleyard     G. Rees D. Jenkins



GRIEVANCE PANEL (S)	GRIEVANCE APPEALS PANEL (S)	CAPABILITY PANEL (S)	CAPABILITY APPEALS PANEL (S)	HEADTEACHER & DEPUTY APPOINTMENTS PANEL (S)	HEADTEACHER PERFORMANCE MANAGEMENT PANEL (S)	HEADTEACHER PERFORMANCE MANAGEMENT APPEALS PANEL (S)	STAFF DISCIPLINARY & DISMISSAL COMMITTEE (S)	STAFF DISCIPLINARY & DISMISSAL APPEALS COMMITTEE (S)	PAY & PERFORMANCE COMMITTEE (S)	PAY & PERFORMANCE APPEALS COMMITTEE (S)
L. James S. Bradshaw Cllr. P. Downing  Reserves I. Altman A. Harden  G. Rees D Jenkins	J. Harris Vacancy C. Wade  Reserves R. Appleyard D. Shipton  G. Rees D Jenkins	J. Harris A. Wallis Cllr. P. Downing  Reserves I. Altman A. Harden  G. Rees D Jenkins	Cllr. W. Fitzgerald D. Hines C. Wade  Reserves R. Appleyard Vacancy  G. Rees D Jenkins	S. Bradshaw L. James I. Altman A. Wallis Reserves Cllr. P. Downing J. Harris  G. Rees D Jenkins	S. Bradshaw L. James      External Assessor	A. Wallis Cllr. W. Fitzgerald Cllr. P. Downing      Appropriate Senior Management	Committee to consist of between 3 to 5 governors on rotation excluding any ineligible governors	Committee to consist of between 3 to 5 governors on rotation excluding any ineligible governors	Chair of 4 Sub Committees and one other Governor      G. Rees D Jenkins	Chair Plus, four Governors on rotation      G. Rees D Jenkins

Additional reserves to be called from the remaining members of the Governing Body on a rotational basis

Additional Learning Needs Governor	Mrs. S. Francis
Link Governor	Mrs. Sue Bradshaw
Child Protection/LAC	Mrs. Sue Bradshaw
Curriculum Devp Link	Mr. Ian Altman
Health & Safety	Cllr. Philip Downing
Wellbeing & Attendance	Mrs. Ailsa Wallis
Data Governor	Mrs. Louise James

Code: Statutory: S  
Non-Statutory: NS



# PONTARDDULAIS COMPREHENSIVE SCHOOL

## YSGOL GYFUN PONTARDDULAIS

### **TERM DATES 2023-24**

Pupil term dates and INSET day dates can be found here: [Term Dates | Pontarddulais Comprehensive School \(pontcomp.co.uk\)](#)

Term	1st Half Term		2nd Half Term	
	Begins	Ends	Begins	Ends
Autumn 2023	Tuesday 5 September	Friday 27 October	Tuesday 7 November	Friday 22 December
Spring 2024	Tuesday 9 January	Friday 9 February	Monday 19 February	Friday 22 March
Summer 2024	Monday 8 April	Friday 24 May	Tuesday 4 June	Friday 19 July

#### **INSET Days**

Friday 1st September 2023  
Monday 4th September 2023  
Friday 29th September 2023  
Monday 6th November 2023  
Monday 8th January 2024  
Monday 3rd June 2024

#### **Bank Holidays**

29 March 2024 – Good Friday  
1 April 2024 – Easter Monday  
6 May 2024 – May Day  
27 May 2024 – Spring Bank Holiday

Please note that this calendar is subject to any changes that may arise as a result of Welsh Government issuing a Direction on term dates

The City and County of Swansea does not accept any liability for any losses incurred in respect of altered holiday arrangements following changes to the timetable in any direction issued by the Welsh Government.





### The School Day – September 2023

TIME	DESCRIPTION
8.05-8.30 am	Breakfast (optional)
8.20-8.30 am	All staff on site
8.30-8.45 am	Registration and assembly – all pupils on site
8.45-9.45 am	Lesson 1
9.45-9.50	Transfer time
9.50-10.50 am	Lesson 2
10.50-11.10 am	<b>MORNING BREAK</b> (5 min warning bell at 11.05 am)
11.10-12.10 pm	Lesson 3
12.10-12.15 pm	Transfer time
12.15-1.15 pm	Lesson 4
1.15-2.00 pm	<b>LUNCH BREAK</b> (5 min warning bell at 1.55 pm)
2.00-3.00 pm	Lesson 5
3.00 pm	End of formal lessons



### Conclusion

The Governing Body has great pleasure in presenting this annual report to parents and carers. The school continues to ensure the provision and care of our pupils is high quality, whilst considering how to best deliver further school improvement.

Standards in pupil progress continue to compare very well to modelled expectations, this is a source of pride for the whole school community. It gives us confidence for a bright and positive future for the young people in this area.

We would like to thank you as parents and carers for your continued support. We also thank the staff for their hard work over the past year. This partnership between home and school has resulted in pupils enjoying a wide and varied experience academically and, more recently, in wider aspects of school life.

The involvement of the Governing Body is an essential part of the running of the school. The governors bring the benefit of experience, expertise and ideas to the school.

As a Governing Body we are confident that Pontarddulais Comprehensive School will go from strength to strength and continue to be a school of which the whole community can be proud.

Yours faithfully,

Mrs. Sue Bradshaw  
Chair of the Governing Body