



PONTARDDULAIS COMPREHENSIVE SCHOOL
YSGOL GYFUN PONTARDDULAIS

Headteacher: Mr. G. Rees
Headship Team: Mr. D. Jenkins, Mr. A. Owens, Miss. N. Miles, Miss. R. Thomas



Caecerrig Road, Pontarddulais, Swansea SA4 8PD • Tel 01792 884556 Fax 01792 884658
Heol Caecerrig, Pontarddulais, Abertawe SA4 8PD • Ffon 01792 884556 Ffacs 01792 884658
pontcomp@hwbcymru.net

26th September 2019

Dear Parent/Guardian

Year 11 Subject Based Parents' Evening

You are invited to attend a subject based Parents' Evening at the school on Monday 14th October 2019 commencing at 3.30 p.m. I hope you will take this opportunity to meet your child's teachers and discuss his/her progress. It is important that you take advantage of this meeting to enable you to appreciate and understand the preparation required to obtain successful results in external examinations. You will be receiving an interim report on Friday 27th September 2019.

The interviews will be by appointment and should be made for 10 minute time slots. Each interview should last approximately 5 minutes to allow you to move onto your next appointment. This should reduce the need for queuing and provide a focused feedback on your child's progress. A timetable is attached which must be completed by your son/daughter in negotiation with his/her teachers. I would ask you to impress upon your child the need to complete this timetable as quickly as possible.

During the evening representatives of Careers Wales and local colleges will be available should you wish to discuss any matters relating to your child's future in terms of education and employment. If you wish to take advantage of this opportunity to obtain expert advice in this area please ask your child to make an appointment with the Careers Adviser.

Provision will be made for you to sign a register in the school foyer on arrival to enable the process to be monitored for the benefit of all parents attending the evening.

Yours faithfully

Miss N. Miles
Assistant Headteacher



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INVESTOR IN PEOPLE

Year 11 Parents Evening – Monday 14 October 2019

Once you make an appointment in either column, left or right, keep to that column for all other appointments.

TIME	TEACHER	TIME	TEACHER
3.30 pm		3.35 pm	
3.40 pm		3.45 pm	
3.50 pm		3.55 pm	
4.00 pm		4.05 pm	
4.10 pm		4.15 pm	
4.20 pm		4.25 pm	
4.30 pm		4.35 pm	
4.40 pm		4.45 pm	
4.50 pm		4.55 pm	
5.00 pm		5.05 pm	
5.10 pm		5.15 pm	
5.20 pm		5.25 pm	
5.30 pm		5.35 pm	

