

CHILD EMPLOYMENT AWARENESS

Do any of your pupils have a paper round? Do they have Saturday jobs or work during the school holidays? If so, they will need an employment permit to work.

Swansea County Council is responsible for ensuring children between the ages of 13yrs & 16yrs who intend to work, or already have a job, have a valid employment permit.

The Local Authority has produced byelaws which regulate the types of work young people are permitted to do and also the number of hours they are allowed to work. These byelaws help to ensure young people are working safely and their work does not affect their wellbeing or education.

Every application we receive is checked to ensure the proposed employer is aware of regulations, their legal responsibility towards the young person and they have completed risk assessments to ensure the safety of the environment in which the young person intends to work. We also check with the young person's school attendance and whether or not the employment may impact on their education.

For a young person, getting a job and earning money is an exciting first step into the adult world and we, as a local authority aim to support and safeguard them as they take this step.

If you are aware of any of your young people who may be looking for that first job, please don't hesitate to direct them, or their parents, to contact the Child Employment Officer, there is no cost for a work permit.

FOR A CHILD TO WORK MUST BE IN ACCORDANCE WITH THE BYELAWS AS SET OUT BELOW
CHILDREN OF SCHOOL AGE BETWEEN 13 AND 16 MUST HAVE A VALID EMPLOYMENT PERMIT.
DURING TERM-TIME NO CHILD MAY WORK FOR MORE THAN 12 HOURS IN ANY ONE WEEK.

ON SCHOOL DAYS CHILDREN MAY BE EMPLOYED:

- a) For up to 1 hour before school and up to 1 hour after school as long as the employment is not before 7.00 am or after 7.00 pm
- b) For up to 2 hours after school as long as the employment ceases by 7.00 pm

SATURDAYS: Children who are 13 and 14 years of age may work up to a maximum of 5 hours per day. Children of 15 years of age and over may work up to a maximum of 8 hours per day
No child may work for more than 4 hours without a break of at least 1 hour

SUNDAYS: No child may work for more than 2 hours between 7.00 am and 7.00 pm

DURING SCHOOL HOLIDAYS

13 AND 14 YEAR OLDS: may be employed for up to 5 hours per day subject to a maximum weekly limit of 25 hours

15 AND 16 YEAR OLDS: may be employed for up to 8 hours per day subject to a maximum weekly limit of 35 hours

No child may work for more than 4 hours without a break of at least 1 hour

For an application form or copy of the Byelaws please visit WWW.swansea.gov.uk/childemployment
Or telephone: 01792 771935

For further information please visit: www.ncee.org.uk